NORTH BRADLEY PARISH COUNCIL(NBPC)

MINUTES OF THE Monthly MEETING HELD ON MONDAY, 5th October 2026 AT 19:30
NORTH BRADLEY PROGRESSIVE HALL (DRAFT)

COUNCILLORS PRESENT

Cllr Jeffery Marshall (JM) Cllr Russell Willsmer (RW) Cllr Chris Brautigam
Cllr Andy Meaden (AM) Cllr Simon Lee (SL): Cllr- Gina Lunt (GL)
Cllr Emma Carroll (EC) Cllr Bradley Evans (BE)

Clerk- Mrs. Trish Hillier (TH)

Item	Record	
85/26NB	**CONSIDERED AND APPROVED APOLOGIES FOR ABSENCE –**	Cllr Roger Evans (RE) - Approved Cllr Viv Regler (VR) - Approved
86/26NB	**DECLARATIONS OF INTEREST –**	Members of the council are to declare an interest in any item on the agenda in accordance with the Local Government Act 1972 and the Localism Act 2011. To receive any dispensation requests received by the parish Clerk and not previously considered- **NONE**
87/26NB	**ADJOURNMENT OF MEETING AND FOR MEMBERS OF THE COMMUNITY**	**Public Participation – Highways, Traffic, Speeding and SID** The meeting was adjourned for public participation, with a significant number of residents in attendance. **Highways, Traffic and Speed Restrictions** The Council discussed the ongoing concerns regarding traffic and speeding within the parish. **CB** (Wiltshire council representative) confirmed that representatives from Wiltshire Council would not be attending the Parish Council meeting. A separate meeting has been arranged for **9 November 2026**, which Parish Council representatives will attend to discuss the ongoing concerns and potential measures. **CB** confirmed the local plan has now been closed for the new local plan. A request for a **new pedestrian crossing on Southwick Road** was also discussed. The Council agreed that this should be raised with Wiltshire Council. The potential costs associated with the request will be established before any further decision is made. **Action:** TH to contact Wiltshire Council regarding the proposed pedestrian crossing and the associated costs.
		Meeting brought back into session at 20:16
88/26NB	**MINUTES**	The minutes of the meeting held on **Monday, 7 September 2026** were reviewed. DW, a resident, raised a query regarding an item relating to the **Neighbourhood Watch**, which had been omitted from the minutes. **TH** apologised for the omission and confirmed that the minutes would be amended accordingly and presented for signing the following day.

89/26NB	**RECEIVE THE CLERK'S REPORT** –	**59/26NB.3** – **Christmas Bazaar**, The Council confirmed that NBPC will attend the Christmas Bazaar. EC, SL, GL, AM and TH will arrange a separate meeting to discuss and agree the arrangements for the event. **59/26NB.5 – Hedgehog Signs,** TH has followed up with Wiltshire Council regarding the proposed hedgehog signs for the village. No response has been received to date. **77/26NB.2 – Biss Bridge Wall,** Further correspondence was received from a resident who remains dissatisfied with Wiltshire Council's response regarding the monitoring of the walls beneath Biss Bridge. The resident requested that NBPC take photographs of the bridge and raise the matter for further discussion with LHFIG and Wiltshire Council. **CB will raise the matter at the next LHFIG meeting.**
90/26NB	**DEVELOPMENT CONTROL – APPLICATIONS RECEIVED**	Consider any other applications received from the Development Manager, West Wiltshire Council, up to 5th October 2026, and make such observations thereon **Application No: PL/2026/05096- Application Type: Approval of reserved matters,** **Proposal:** Reserved Matters application (scale, layout, appearance and landscaping) pursuant to 20/03641/OUT, including the discharge of Conditions 14 and 15 (Construction Method Statement), 16 (CEMP), 17 (LEMP) and 18 (Biodiversity Enhancements). Site Address: Land South of White Horse Business Park, Trowbridge, Wiltshire- **NBPC will Object to the proposal, TH to add Subcommittees comment to application.**
91/26NB	**DEVELOPMENT CONTROL - DECISIONS MADE BY WILTSHIRE COUNCIL**	to note the status of any other extant planning decisions up to 5th October 2026 **PL/2026/04893** - Consent under Tree Preservation Orders Site Location: NORTH BRADLEY HOUSE, CHURCH LANE, NORTH BRADLEY, TROWBRIDGE, BA14 0TA Proposal:G1 - Two Yew trees overhanging the neighbouring boundary are to be pruned back close to the boundary, leaving tertiary growth as the overhang. Up to 1.5 metres. Applicant Name: Pierson Officer Name: Kate Tate Decision **Date:11 September 2026 Decision: Approve with Condition** **PL/2026/04451** - Consent under Tree Preservation Orders Site Location:16 WOODMARSH, NORTH BRADLEY, TROWBRIDGE, BA14 0SB Proposal:G1 - Ash trees, Elm trees and other mixed species forming road side hedge - A number of Elm trees have died and the Ash trees within group are showing signs of ash dieback - reduce all trees in hedge line to 8 feet removing dead Elm trees to ground level T1 - Ash tree - fell - heavily infected with ash dieback T2 - Ash tree - reduce canopy by 2m to prevent major limb loss T3 - Ash tree - crown lift away from building by 3m and reduce remaining crown by 2m Applicant Name: Brown Officer Name: Kate Tate **Decision Date:10 September 2026 Decision: Approve with Conditions** **PL/2026/04434** - Lawful development: Existing use Site Location: 9 Hawkeridge Road, Yarnbrook, Trowbridge, BA14 6AD Proposal: Certificate of Lawfulness for the Existing Use, Conversion and Extension of Outbuilding to Annex Applicant Name: Mr and Mrs. Simpson Officer Name: Selina (Nina) Parker-Miles **Decision Date: 14 September 2026 Decision: Approve with Conditions**

92/26NB	**CORRESPONDENCE**	**92/26NB.1 –** Oak Drive Green Bin Wiltshire Council contacted NBPC regarding the bin situated on Oak Drive Green and requested a suitable alternative location for its replacement. GL will survey the area, and TH will email Wiltshire Council with the proposed new location. **92/26NB.2** – Church Lane Hedge the Allotment Society requested funding towards cutting back the hedge along Church Lane. SL reported that the work had already been carried out. The Parish Council will monitor the situation. **92/26NB.3** – Parking at the Memorial Hall A resident raised concerns regarding parking at the Memorial Hall when St Andrew's Football Club uses the pitches. It was noted that parking appears to be managed more effectively at weekends when arrangements are in place. NBPC will write to the Hall requesting that appropriate parking arrangements are maintained whenever the football club uses the facilities. **92/26NB.4** – Hedge Heights and Visibility A resident raised concerns regarding the height of hedges in the village, some of which are restricting drivers' visibility when exiting side roads. TH will investigate the relevant by-laws and applicable legislation. **92/26NB.5** – Allotment Society AGM The Allotment Society AGM will take place on 12 October. SL requested to attend the meeting as the representative of NBPC. **92/26NB.6** – Church Lane Parking Restrictions The information regarding the consolidation of parking restrictions on Church Lane has been added to the Parish Council website.
93/26NB	**COMMUNICATING WITH RESIDENTS**	**AM and TH** have organised the distribution of the resident communication survey leaflets. Resident **DW** offered to take some of the leaflets and liaise with the Neighbourhood Watch, who were due to hold a meeting the following day, to seek assistance with distribution. **TH** has also uploaded the survey to the Parish Council website. The results and feedback received will be collated and reviewed at the **December Parish Council meeting,** once all leaflet responses have been received. Following this review, and once a communications approach has been agreed, a dedicated councillor will be identified to coordinate and issue agreed communications on behalf of the Parish Council. To ensure a consistent approach, a communications protocol and process for providing resident updates will be prepared
94/26NB	**NEIGHBOURHOOD PLAN**	**North Bradley Parish Council, Yarnbrook & Brokerswood Neighbourhood Plan** **Update :** An update was provided on the North Bradley Neighbourhood Plan. It was reported that Master Planners are currently reviewing the draft and that it is expected to be submitted to Wiltshire Council for consideration next week. It was noted that the Neighbourhood Plan is progressing and that there are currently no significant concerns. The Council reiterated that the Plan should seek to protect the village and ensure that local planning considerations are properly reflected. The Council will continue to engage with Wiltshire Council as required.

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<tr><td>95/26NB</td><td><u>SPEED INDICATOR DEVICES (SID)</u></td><td>Update from JM and AM – Speed Indicator Devices (SIDs)

New batteries have been received. It was noted that the previous battery fault had affected the accuracy of some of the data collected.

AM has arranged for a traffic survey to be carried out within the next week. A report of the results will be available for discussion at the November meeting.

JM confirmed that the SID currently located on Westbury Road would normally be moved to Southwick Road as part of its rotation. A resident queried why the device was not being rotated in the opposite direction along the road. JM and AM confirmed that the SID collects data from traffic travelling in both directions.
Due to traffic volumes and the importance of gathering relevant data ahead of the meeting with Wiltshire Council on 9 November, it was initially agreed that the SID would be positioned on Southwick Road. However, following the meeting, it was decided that the SID would remain on Westbury Road and continue to be rotated as planned.</td></tr>
<tr><td>96/26NB</td><td><u>MAINTENANCE</u></td><td>Parish Steward – Visit 8th –12th and 13th October

TH to liaise with the Parish Steward regarding works to be carried out, including clearing roadside vegetation and brambles around the village. The hedge on Southwick Road also obstructs residents' visibility when exiting their properties and will be raised for attention.</td></tr>
<tr><td>97/26NB</td><td><u>PAYMENT OF ACCOUNTS</u></td><td>To manage financial matters for the current month, including authorising agreed expenditure and approving any monthly ad hoc payments.

The financial forecast for the year ahead was reviewed and discussed by all Councillors.

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<tr><td>06/10/26</td><td>HMRC</td><td>September's tax and NI</td><td>217.22</td><td>Local Government Act 1972</td></tr>
<tr><td>06/10/26</td><td>Elan City</td><td>Batteries for SID</td><td>£191.90</td><td>Local Government Act 1972</td></tr>
<tr><td>06/10/26</td><td>Gooding Accountants</td><td>Quarterly Invoice for payroll</td><td>£30.00</td><td>Local Government Act 1972</td></tr>
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The Quarterly Audit was conducted and NBPC agreed the figures.</td></tr>
<tr><td>98/26NB</td><td><u>CONFIDENTIAL ITEMS-</u></td><td>Discussion concerning information that may be confidential to an individual was held in private.</td></tr>
<tr><td>99/26NB</td><td><u>PARISH MATTERS</u></td><td>To note any matters for information and to identify any items to be included on the agenda for the next Parish Council meeting.

Nothing further was discussed to bring to next month's meeting that is not already on the agenda.</td></tr>
<tr><td></td><td></td><td>Meeting closed by GL at 20:58</td></tr>
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Signed ..... Date .....